

TOWN OF EAST WINDSOR
PARKS AND RECREATION COMMISSION

SPECIAL MEETING
March 21, 2016

Subject to Commission Approval

The Meeting of the Park and Recreation Commission was called to order by Chairman Szymanski at 6:20pm in the Park and Recreation Office, 76 S. Main Street, East Windsor, CT

PRESENT: Chairman Szymanski; Commissioners Bagdikian and Leach; Director Maltese; A. Irene Mosher from the Park office.

ABSENT: Commissioner Simpkins; Liaison Selectman Pippin

EASTBLISHMENT OF QUORUM:

A quorum was established as three (3) Commissioners were present.

APPROVAL OF MINUTES

MOTION: To APPROVE minutes of the January 11, 2016 Meeting as written

Bagdikian moved/Leach second/VOTE: In favor: Unanimous

OLD BUSINESS

a) BMX Skateboard Park

MOTION: To removed BMX Skateboard Park from the agenda because of not receiving reports in over a year.

Moved Leach/Second Bagdikian/VOTE: In favor: Unanimous

b) East Windsor Dog Park

The East Windsor Dog Park requests to hold to events at East Windsor Park. 1. The Doggie Dip to be held Saturday, May 21, 2016 and 2. Barktoberfest to be held, Saturday, October 1, 2016.

MOTION: To grant the request and accept the dates for the two upcoming events to be held at East Windsor Park by East Windsor Dog Park.

Moved Bagdikian/Leach second/VOTE: In Favor: Unanimous

Despite the inclement weather last year's Barktoberfest was a success. 100 lbs. of food was collected and donated to the Five Corner Cupboard Food Pantry. East Windsor Animal Control also participated. A total of \$2900 was raised which will be used to help maintain the park.

The Dog Park has been closed for the annual spring closure. The closure is done for safety reasons due muddy conditions at the park. This provides an opportunity to reseed where grass is thinning. In addition they will be adding more stone dust, purchasing 2 more benches, trimming low tree branches, refreshing wood chips and mulch outside the park and adding another small brick patio to the left of the bulletin board for memorial bricks that are donated.

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During Christmas pet food drive, 750 pounds of food was collected and \$250 in checks made out to Five Corner Cupboard Food Pantry.

NEW BUSINESS

a) Financial Accounts Review

The Commissioners were given a copy of the to-date Financial Accounts reports. Director Maltese stated that there was not a great deal of change from the last report because we are just coming into the time of year when the Parks and Rec department has the most expenditure. The Director stated that budget process is going well however, the Board of Selectman did remove her request to have another full time person but stated that she could have a part-time 19 hr. person. She stated that this would not fulfill the need or purpose for this position. The Park and Recreation budget presentation to the Board of Finance will Thursday, March 31st at 5:30 pm in Town Hall. The Director will be in attendance and may ask that her request for a full time person be put back into the budget.

MOTION: To accept the financial accounts review as presented.

Moved Leach/Second Bagdikian/VOTE: In favor: Unanimous

b) East Windsor Youth Basketball

Tabled until the next meeting.

c) Field Use Fees

The Director Maltese gave the Commissioners a report showing the Field Use Comparisons for the past several years. It was decided that the field use fees would remain at \$100 per game for the 2016 season.

MOTION; To keep the Field Use Fees at \$100 per game.

Moved Bagdikian/Second Leach/VOTE: In favor: Unanimous

d) Park Director's Report

The annual Fishing Derby sponsored by the Broad Brook Angling Club will be held at East Windsor Park on May 5, 2016. Director Maltese requested that the Commission approve an allocation of \$250 for the Broad Brook Angling Club as prize money.

MOTION: To approve the allocation of \$250 to Broad Brook Angling Club to be used for prizes at the annual Fishing Derby to be held on May 5, 2016.

Moved Leach/Second Bagdikian/VOTE: In favor: Unanimous

Director Maltese stated that the "Breakfast with the Easter Bunny" event held on Saturday, March 19, 2016 was a success. This event was a partnership with the Rotary Club who cooked the breakfast. There were approximately 86 adults and 73 children in attendance. The picture sale and raffle netted \$334. \$625 was raised through sponsorship of the event. These monies will be used as sponsorships to help children attend the summer camp at East Windsor Park. The Director noted that Abby's Helping hand will sponsor 1 child for camp this summer.

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The registration software program is ready to go and will be going on line the end of the week. Interested persons will be able to register their children for camp, rent the pavilions, and register for other programs on line using credit and debit cards.

The East Windsor Park will open for swimming on June 4, 2016 provided all water testing has been completed and passed prior to this date.

The Walk for Abby will be held on April 23, 2016 and the use of East Windsor Park will be donated for the day.

There will be a full staff training day on June 5, 2016 at Empower in Middletown. Many team building activities will be held and it is the hope of that the young people hired for the summer will learn to work together. For many this will be their first year working at East Windsor Park.

The Director stated that Solitude Lake management has been hired to deal with the algae issue at East Windsor Park. They have made application to the state for the use of copper sulfate and it is pending. The Director state that many other methods have been tried to deal with the problem but as yet nothing has been successful. So this is the next step. The first application will be at the end of May. The company will do periodic testing of the water throughout the season.

The ERASE grant has been received and an additional \$600 will be coming shortly. ERASE is giving an additional \$800 for the purchase of a prescription take back box. This box will be housed at the East Windsor Police Department since there are several guidelines/restrictions for its use such as: must be registered with the DEA, must be bolted to the floor, and be with in view of a camera.

Irene Mosher will be taking the SafeServ course to be the QFO (Qualified Food Operator) for East Windsor Park Snack Bar.

**Abbe Road Soccer Complex/Broad Brook Pond Park/Pierce Memorial Park
(Windsorville)/Prospect Hill Park (Warehouse Point)/Warehouse Point (Osborne Field) Park:**

**MOTION: To accept the Park Director's report as presented.
Moved Bagdikian/Second Leach/VOTE: In favor: Unanimous**

CORRESPONDENCE

The Cub Scouts have been given a gift certificate for a season pass to East Windsor Park.

MISCELLANEOUS

Ted Szymanski thanked everyone for agreeing to move the meeting so people could attend the Boys basketball semifinal game. It was a great community support event and turnout.

APPROVAL OF BILLS

Bills were approved by Commissioner Bagdikian

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ADJOURMENT

MOTION: To adjourn the meeting at 6:53pm

Moved Leach/Second Bagdikian/Vote: In favor: Unanimous

Respectfully submitted,

Alma Irene Mosher
Recording Secretary